

Facilities Management 2013/14 Progress of Work

Project Ref	Items	Status	Capital Fund GF & HRA (Approved Budget) £000	Revenue Fund £000
	Civic Offices, High Street, CM16 4BZ			
	Electrical/Mechanical			
CP008	Photovoltaic Panel on the Main Building, Condor Building and Rear Extension, including pre work protection.	Preliminary Viability / Design Stage.	20.00	
CP102	Energy Saving Grant	Due to commence on site w/comm.. 23.09.13 (Homefield House)	20.40	
CP108	Part DDA Compliance. Part resolution of Security problems. Provision of automatic opening doors. C/F 2011/12	Works orders placed	59.21	
CP111	Replacement of failing lighting fittings in offices in the Conder building, with LED lighting	20% Completed. Actively progressing.	29.00	
CP133	Replacement of lighting in offices in the Civic Building inc 323 House with LED lighting	45% Completed. Actively progressing.	20.00	
CP113	Electrical load management infrastructure	In design & under enquiry. 10%	32.00	
CP125	Fire Alarm – Replacement Smoke and Heat Detection Loop 2	Works due to commence September 2013.	11.00	
CP135	Energy Conservation - Provision of Power Factor Correction to increase the efficiency of electricity use	In design & under enquiry. 10%	11.00	
CP136	Energy Conservation - Provision of Voltage Regulation Equipment to reduce energy consumption and electricity charges; intake revision and provision of Air Circuit Breaker	In design & under enquiry. 10%	11.00	
CP137	Electric, Gas and Main MWS Smart Metering	Design 10%. Installation 2%. Works progressing using a staged approach.	16.00	
CP128	North Toilet Fresh Air supply & Extract air handling units replacement	Planned for commencement in the New Year.	15.00	
CP109	Ceiling replacement to Conder 2nd floor corridor including cable management and new Lighting plus Conder staircase	90% Completed. Awaits Fire Engineering works and snagging.	26.70	
CP134	Upgrade Civic Building sensor points and Trend outstation to unify heating control throughout the Main Building	Currently in design and quotation stage.	10.00	
CP129	Plant Room 6 - Replacement AC compressor unit	Planned for commencement over winter period.	16.00	
CP130	Condor Lift Motor Room - Install AC unit	100% Completed.	5.00	

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DF222	Statutory Portable Electrical Testing of electrical appliances	Budget brought forward from 2012/13. Planned for commencement in the new year.		17.20
DF212	Statutory electrical testing of the fixed electrical installations	Budget brought forward from 2012/13. Work programmed for second half of financial year.		39.60
DF224	Energy Efficiency Work	Budget brought forward from 2012/13. Work programmed for second half of financial year.		19.50
DF209	Emergency Lighting Replacement & Battery Replacements	Work programmed for second half of financial year.		5.00
DF211	Auto change over on main domestic hot water pumps	Work programmed for second half of financial year.		2.00
DF207	Mechanical and electrical upgrade to service area above Council Chamber	100% Completed.		3.00
DF213	Replace boiler house door to comply with Gas Safe regulations.	Currently seeking quotations.		2.00
	Main Building (External)			
CP106	Roof Access		5.90	
14/001	Brickwork and hopper repairs to parapet walls including access lorry boom and operator for safe working at height. Budget brought forward from 2012/13.	Carried forward to 2014/15. Next years programme includes working at height at the same location.		6.21
14/002	Redecoration of general timber surfaces	Complete		4.00
14/003	Reseal joints to parapet wall coping stones	Carried forward to 2014/15. Next years programme includes working at height at the same location.		6.00
14/004	High level decoration to steelwork - North and South elevations inc for scaffolding for safe working at height	Carried forward to 2014/15. Next years programme includes working at height at the same location.		7.00
DF210	Reseal / remastic 2nd floor windows, inc for scaffolding for safe working at height	Carried forward to 2014/15. Next years programme includes working at height at the same location.		49.00
	Main Building (Internal)			
CP127	Widen doors to Housing interview room and Conference Room to facilitate DDA	Currently seeking quotations.	16.00	
14/005	Partial replacement of worn floor finishes to offices, common and public areas	Work programmed for second half of financial year.		1.00
14/006	Partial redecoration of offices, common and public areas	Work programmed for second half of financial year.		9.00

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14/007	Redecoration of staircases	Work programmed for second half of financial year.		3.50
14/008	Renew 1st floor carpets	Work programmed for second half of financial year.		4.00
14/009	Redecorate Committee Rooms 1+2	Work programmed for second half of financial year.		1.50
	323 House (External)			
CP131	Replacement of decaying and leaking rainwater goods, degraded felt in gutters, overall soffits/fasciae. Including for scaffolding/safe access for working at height.	Work programmed for second half of financial year.	12.00	
14/010	Redecoration of windows and doors	Work programmed for second half of financial year.		2.60
14/011	Asphalt roof repairs and flashing on Bay roof to South elevation of Link inc safe working at height	Complete		3.00
	Conder Building & Rear Extension (Internal)			
CP104	Refurbishment of ground floor ladies and first floor gents toilets	Complete	14.00	
CP107	Suspended Ceiling in Conder	Complete	1.00	
14/012	Partial replacement of worn floors	Work programmed for second half of financial year.		4.50
14/013	Partial redecoration of offices - Conder	Work programmed for second half of financial year.		5.00
14/014	Redecoration of rear staircase	Work programmed for second half of financial year.		1.70
14/015	Partial replacement of worn floor finishes to offices and common areas	Work programmed for second half of financial year.		4.00
14/016	Partial internal redecoration of offices and common areas	Work programmed for second half of financial year.		3.00
	Conder Building & Rear Extension (External)			
CP126	Traffic calming - Speed hump and zebra crossing	Complete	10.00	
CP138	Fire escape staircase remodelled including new handrails to rear internal staircase	Design underway	12.00	
CP132	Replacement of degraded felt in gutters, soffits/fasciae. Clear out gutters and replace slates .Including for scaffolding/safe access for working at height.	Carried forward to 2014/15. Next years programme includes working at height at the same location.	25.00	
	Pyramid Building			
14/017	External & internal redecoration	50% (external) complete		1.25
			398.21	204.56

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	Hemnall Street Offices, Epping			
	External			
14/018	Drainage jetting	Work programmed for second half of financial year.		0.75
14/019	External redecoration to single storey section of building including timber windows, doors and glazed walls at ground floor level including minor repairs and redecorate metal railings, handrails and bollards	Works underway		7.00
14/020	Overhaul/repair zinc wall cladding	Works underway		1.00
	Internal			
14/021	Partial internal redecoration of offices and common areas	Complete		3.00
14/022	Partial replacement of worn floor finishes to offices and common areas	Complete		2.25
			0.00	14.00
	63 The Broadway Offices, Loughton			
CP139	Replacement of obsolete suspended ceiling and associated light fittings	Work programmed for second half of financial year.	11.00	
14/023	Partial replacement of worn floor finishes to offices and common areas	Work programmed for second half of financial year.		4.25
14/024	Partial internal redecoration of offices and common areas	Work programmed for second half of financial year.		3.50
			11.00	7.75
	Industrial Estates			
	Brooker Road, Waltham Abbey			
14/025	Environmental maintenance	Order placed		2.80
14/026	Patch repair and white line lower end car park	Money diverted to emergency watercourse clearance. See report.		4.75
			0.00	7.55
	Oakwood Hill Industrial Estate Workshop Units, Loughton			
14/027	Environmental maintenance	Order placed		1.50
CP005	Upgrade Industrial Units	Money carried forward to 2014/15. £13,000 retained for feasibility work.	313.00	
			313.00	1.50
	Langston Road Depot, Loughton			

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14/028	Basic standard of repair - Health & Safety requirements	Complete		3.75
14/029	Environmental maintenance	Complete		0.50
14/030	Redecoration/Protection of bollards and RSJs	Complete		0.50
14/031	Redecoration of external doors, including minor repairs	Complete		2.00
14/032	Redecoration of external fire escape stairs and provision of anti slip finish	Complete		2.80
14/033	Partial redecoration of internal common areas	Order placed		5.00
			0.00	14.55
	Epping Depot, Epping			
14/034	Basic standard of repair - Health & Safety requirements	Work programmed for second half of financial year.		6.50
14/035	Renewal of gates to lower yard	Work programmed for second half of financial year.		2.00
			0.00	8.50
	Townmead Depot, Waltham Abbey			
14/036	Basic standard of repair - Health & Safety requirements	Order placed		3.00
14/037	Environmental maintenance	Complete		1.20
14/038	Watercourse maintenance (addition to programme)	Order placed		2.50
			0.00	6.70
	Loughton Leisure Centre, Loughton (external & structural)			
14/039	Overhaul roof up stands, flashings, details and fixings	Work programmed for second half of financial year.		4.00
14/040	Drainage jetting	Work programmed for second half of financial year.		0.75
14/041	Fire damper repairs	Additional works requested by the Leisure Contract Monitoring Board.		7.00
			0.00	11.75
	Waltham Abbey Swimming Pool, Waltham Abbey (external & structural)			
CP011	Repairs to flat roof	Awaiting report on roof condition	10.00	
14/042	Upgrading of footpath from rear fire exits	Order placed		3.00
14/043	Preservative treatment to fences and gates	Complete		2.75
14/044	External redecoration of entrance wall	Complete		0.50
14/045	Drainage jetting	Work programmed for second half of financial		0.75

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			10.00	7.00
	Epping Sports Centre, Epping (external & structural)			
CP141	Resurface car park including reline marking	Carried forward at the request of the Leisure Contract Monitoring Board.	13.00	
14/046	Drainage jetting	Work programmed for second half of financial year.		0.75
14/047	Overhaul/repair zinc wall cladding	Works underway		1.75
			13.00	2.50
	Ongar Leisure Centre, Ongar (external & structural)			
14/048	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	Work programmed for second half of financial year.		1.75
14/049	Service and clean streetlights and replace lamps	Work programmed for second half of financial year.		1.50
14/050	Apply preservative treatment to windows, doors and cladding	Complete		3.75
			0.00	7.00
	Nursery, Pyrles Lane, Loughton			
14/051	Basic standard of repair - Health & Safety requirements	Anticipated Completion March 2014		3.00
			0.00	3.00
	Limes farm Drop-in Centre/Multi-use Games Area			
14/052	Clear all gullies and jet through surface water drains	Responsibility for this area is now ECC.		0.15
14/053	Clean and change lamps to floodlights including safe access for working at height	Order placed		1.25
			0.00	1.40
	Museum, Waltham Abbey			
14/053	Maintenance of boiler	Anticipated Completion March 2014		0.50
14/054	Partial replacement of worn floor finishes to offices and public areas	Removed from programme due to imminent closure of the Museum.		2.00
14/055	Sand and reseal timber flooring to public areas	Removed from programme due to imminent closure of the Museum.		2.50
14/056	Partial redecoration of offices and public areas	Removed from programme due to imminent closure of the Museum.		3.00

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14/057	Improvements to lighting installations and controls (see Museum Manager)	Removed from programme due to imminent closure of the Museum.		2.50
			0.00	10.50
	North Weald Airfield, North Weald			
	Gatehouse (External)			
14/058	External redecoration and timber treatment	Complete		2.25
	Gatehouse (Internal)			
14/059	Internal redecoration of offices and common areas	Order placed		3.50
14/060	Overhaul ceiling	Work programmed for second half of financial year.		1.50
	Control Tower (External)			
CP105	Prepare existing flat roof surfaces and apply waterproof coating	Complete	5.77	
CP140	Upgrade antiquated vertical means of escape ladders to comply with current H&S standards	Work programmed for second half of financial year.	8.00	
14/061	Replace areas of broken glass	Budget brought forward from 2012/13. Complete		6.03
14/062	External redecoration to concrete, masonry and metalwork including safe access for working at height	Works underway		5.00
	Gymnastics Centre (structure, external and roof only)			
14/063	Maintenance of fire escape routes including clearance of vegetation	Work programmed for second half of financial year.		0.30
14/064	Preservative treatment to timber oil storage tank enclosure	Complete		0.60
	Archive Store (External)			
14/065	Repointing to external walls	Complete		1.00
14/066	Preservative treatment and redecoration to external timber fasciae, soffits, doors and panels	Complete		2.75
	Building 240 - Fire Station (External)			
CP144	Overlay existing felted roof, include for safe access for working at height.	Order placed	10.00	
14/067	Internal redecoration of toilet and lobby areas	Complete		0.80
			23.77	23.73
	Chigwell Row Recreation Ground, Chigwell			
CP142	Replacement of failed and damaged concrete path adjacent court area including provision of access route for contractors vehicles	Work programmed for second half of financial year.	17.00	

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CP143	Renewal of bitumen seals between concrete bays to footpaths and car park, including minor concrete repairs	Work programmed for second half of financial year.	10.00	
			27.00	0.00
	The Limes Centre, Chigwell			
CP145	Install a Building Management System to control the heating and ventilation	On hold until completion of snagging works under the building construction contract	10.00	
			10.00	0.00
	Ongar Public Toilets, Ongar			
14/068	Jet through foul water drainage system	Work programmed for second half of financial year.		0.15
14/069	Prepare and redecorate all timber and metalwork surfaces	Complete		1.50
14/070	Prepare and redecorate ceilings	Complete		1.00
			0.00	2.65
	Council Owned Shopping Parades			
	Borders Lane, Loughton (58 to 76)			
14/071	Partial repoint of brick wall enclosing rear yards including minor repairs as necessary	Order placed		4.00
14/072	Drainage Jetting	Work programmed for second half of financial year.		0.75
14/073	Environmental maintenance	Order placed		0.80
14/074	External redecoration of extensions and exposed low level timber and metalwork to rear of parade	Order placed		2.50
	Hillhouse, Waltham Abbey (1 to 12)			
CP124	Overlay cracked asphalt roofs covering to rear extensions	Order placed	7.00	
14/075	Clear all gullies and jet through surface water drains to yards, car park and walkways	Work programmed for second half of financial year.		0.50
	Limes Avenue, Chigwell (548 to 562)			
14/076	Pressure washing and general maintenance of undercover paved areas and environmental maintenance to yard car park and walkways	Order placed		2.50
14/077	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	Work programmed for second half of financial year.		0.75
14/078	Redecoration of walls, ceilings gates and railings to undercover walkway	Complete		2.00
14/079	Clean and change lamps under canopy	Order placed		0.50

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	Loughton Way, Buckhurst Hill (142 to 164)			
14/080	Environmental maintenance	Order placed		0.40
	Lower Queens Road, Buckhurst Hill (1, 4, 5 & 8)			
14/081	Redecoration of walls, ceilings and metalwork to undercover walkway and railings to side of parade	Complete		0.80
	Market Square, Waltham Abbey (15 to 19)			
14/082	Clear all gullies and jet through surface water and foul drains to yard and paved areas	Work programmed for second half of financial year.		0.40
14/083	Clean and change lamps under canopy			1.75
	Parklands Coopersale (28 to 31)			
14/084	Clear all gullies and jet through surface water drains to yard and paved areas	Work programmed for second half of financial year.		0.25
14/085	Environmental maintenance	Work programmed for second half of financial year.		0.30
	Pyrles Lane, Loughton (34 to 52)			
14/086	Preservative treatment to fences and gates and redecoration of garage doors	Order placed		3.00
	Roundhills, Waltham Abbey (74 to 82)			
14/087	Clean and change lamps under canopy, end floodlight and yard lighting	Work programmed for second half of financial year.		0.60
	The Broadway, Loughton (11 to 73 & 12 to 82)			
14/088	Environmental Maintenance	Anticipated Completion March 2014		2.25
	The Street, High Ongar (48 & 50)			
14/089	Decoration, including minor overhaul of roof and anti-slip coating to stairs	Order placed		6.25
	83 Loughton Way, Buckhurst Hill, Dentist Surgery			
14/090	Partial repointing of external walls and external redecoration including safe access for working at height	Complete		3.25
			7.00	33.55
	Environmental improvement schemes			
CP118	Upshire Road Shops improvement scheme	At the request of Housing Services work moved to 2014/15	64.50	0.00
	General Improvement Areas			
	Alfred Road, Buckhurst Hill			
14/091	Environmental maintenance	Order placed		1.50

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14/092	Clear all gullies and jet through surface water drains to road areas	Work programmed for second half of financial year.		0.50
	Woollard Street, Waltham Abbey			
14/093	Environmental maintenance	Order placed		0.50
				2.50
	Health & Safety Works			
14/094	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works, amendments to statutory regulations	Orders placed and on going		8.00
	Contingency Fund			
CP101	Capital Contingency	Anticipated Completion March 2014	36.20	
14/095	Emergency Repairs	Anticipated Completion March 2014		5.00
			36.20	5.00
		Total £ Approved 2013/14 Expenditure	913.68	383.69
		Expenditure either transferred to 2014/15 or removed from the programme	402.50	78.36
		Total £ Anticipated Expenditure	511.18	305.33

Facilities Management 2014/15 Programme of Work

Status definitions:

- 1 Health & Safety & Legislative implications.
- 2 Essential Work - Major repairs to fabric and building services that may result in a loss of service provision or loss of income.
- 3 Works Commenced - Commenced on a phased basis
- 4 Investment in Carbon Reduction & Renewable Energy
- 5 Desirable Work - Repairs to fabric and building services.
- 6 Repair work too expensive - cheaper to sell asset and rent back.
- 7 HRA

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
Civic Offices, Epping						
Electrical/Mechanical						
CP008	Photovoltaic Panel on the Main Building, Condor Building and Rear Extension, including pre work protection.	4*	180.00			This scheme was introduced to the Capital programme a few years ago. At the time it was considered that the technology had not attained a standard to consider the investment. It is now considered that the technology is sound and available. The budget covers preparing the roofs, prior to installation and the purchase and installation of the equipment.
CP113	Electrical load management infrastructure	2&3	11.00			To reduce risk of disruption to operations as a result of external power failure.
CP147	Fire Alarm – New Loops and Cards	1&3	16.00			The existing fire alarm requires upgrading in order to facilitate additional detectors to increase fire protection coverage of the complex.
CP146	Fire Alarm – Replacement Smoke and Heat Detection Loop 4 and 5	1&3	11.00			The existing smoke detectors have reached the end of their effective/design life
CP149	Trend Building Services - Software upgrade	4*	11.00			As the Council's energy is more closely managed and reductions made, it becomes necessary to continue with "fine tuning" of the energy management systems to continue to make energy spend savings. In order to achieve this, the Trend Building Management control strategy requires more detailed facilities. Further energy savings can be achieved by this provision
CP150	Daikin - Interface upgrade	4*	10.00			In a similar vein to the preceding item, further savings can be made by more accurate control of energy management and automation of air conditioning loads. Further energy savings can be achieved by this provision

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
CP151	Boiler House replacement pumps	2&4	27.50			Existing boiler main pumps are obsolete and units require replacement
CP111	Replacement of failing lighting fittings in offices in the Conder building. - phased programme	2&4*	20.00			The lighting units in the Conder building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.
CP133	Replacement of lighting in offices in the Civic Building inc 323 House with LED lighting - phased programme	2&4*	20.00			The lighting units in the Main building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.
CP137	Electric, Gas and Main MWS Smart Metering	4*	15.00			The provision will enable the Council to better monitor electric, gas & water usage at all times, and manage the resource from the information gained, leading to reductions in utilities usage
CP148	Plant Room 3 - Replacement AC compressor unit	2	20.00			Existing unit which serves the 2 no Committee Rooms, the Members Suite and the Staff Recreation Room is at the end of its design life and has failed on several occasions.
DF209	Emergency Lighting Replacement & Battery Replacements - phased programme.	1		5.00		Health & Safety - The existing batteries in the emergency lights are reaching the end of their life expectancy
Main Building (Internal)						
15/001	Refurbish 1st floor kitchen	5		6.00		This kitchen is used on a daily basis for making refreshments for meetings, senior management and members.
15/002	Partial replacement of worn floor finishes to offices, common and public areas	1		1.00		Coverings require replacement to prevent accidents and maintain standards
15/003	Partial redecoration of offices, common and public areas	5		6.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/004	Renew floor mats to all entrances	1		1.65		Mats require replacement to prevent accidents and maintain standards
Main Building (External)						
CP155	Part DDA Compliance. Part resolution of Security problems. Provision of automatic opening doors at the main entrance.	1*	15.00			The main entrance has deteriorated. There is a large gap between the doors which gives no protection from the weather. The doors require replacement to comply with accessibility legislation. Their replacement will also result in energy savings.

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
CP156	Replacement of the concrete seating at the front of the building with 2 tier brick planters.	1	20.00			The concrete seating area was constructed in 1988. The original seating had a poor finish and a stone screed was skimmed over the area. Over time, heavy wear and tear, in particular from skate boarders, has resulted in areas of the seating having to be repaired every couple of years. A number of attempts have been made to try and persuade the skate boarders not to use the seating but these have been unsuccessful. It is therefore proposed to replace the seating with 2 levels of brick planters. This will lead to a reduction in annual maintenance costs.
CP157	1 of 2 Replacement of the windows in the Main Building. South and West facing elevations	1&2*	135.00			The existing windows in the main building are suffering from rainwater ingress and poor draught proofing. The level of insulation offered by the double glazed units is to the original standard so heat loss through the glass is high. The original manufacturer of the windows no longer exists so spare parts for maintenance are no longer available. Their replacement will result in a further energy savings.
15/005	Brickwork and hopper repairs to parapet walls including access lorry boom and operator for safe working at height	5		8.00		Carried forward from 2013/14. This work has been carried forward because it includes working at height. If the window replacement project was approved there would be a saving, by using the same scaffolding for these and 3 other projects.
CP158	Reline lead valley around council chamber where split and defective and water is now seeping through to the roof deck below. Overcoat with proprietary system numerous splits, cracks, holes and the like to roof sheets, valley gutters, flashings, joints and details	2	15.00			Failure to attend to water ingress will result in internal flooding and lead to decay of structural elements
14/003	Reseal joints to parapet wall coping stones	2		6.00		Carried forward from 2013/14. This work has been carried forward because it includes working at height. If the window replacement project was approved there would be a saving, by using the same scaffolding for these and 3 other projects.
14/004	High level decoration to steelwork - North and South elevations inc for scaffolding for safe working at height	5		7.00		Carried forward from 2013/14. This work has been carried forward because it includes working at height. If the window replacement project was approved there would be a saving, by using the same scaffolding for these and 3 other projects.

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
DF210	Reseal / remastic 2nd floor windows, inc for scaffolding for safe working at height	2		49.00		Carried forward from 2013/14. This work has been carried forward because it includes working at height. If the window replacement project was approved there would be a saving, by using the same scaffolding for these and 3 other projects.
Conder Building & Rear Extension (Internal)						
15/006	Partial replacement of suspended ceilings	1		10.00		Existing ceiling tiles and support grids are beyond reasonable economic repair
15/007	Partial replacement of worn floors	1		3.75		Coverings require replacement to prevent accidents and maintain standards
15/008	Partial redecoration of offices - Conder	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/009	Partial redecoration of offices - Rear Extension	5		3.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Conder Building & Rear Extension (External)						
CP132	Replacement of degraded felt in gutters, soffits/fascias. Clear out gutters and replace slipped slates. Including for scaffolding/safe access for working at height.	2	25.00			Carried forward from 2013/14. This work has been carried forward because it includes working at height. If the solar panels progress then there would be a saving, by using the scaffolding for both these projects.
15/010	Redecoration and timber treatment	2		4.25		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			551.50	114.65		
Hemnall Street Offices (External)						
15/011	Repoint side elevation of chimney stack facing sports centre including access tower for safe working at height	2		1.50		Inadequate pointing of mortar joints will result in moisture ingress leading to brickwork failure
15/012	Drainage jetting	2		0.75		Risk of blockage if not undertaken
			0.00	2.25		
Epping Depot						
15/013	Basic standard of repair - Health & Safety requirements	1&7			6.50	Work required to comply with Health & Safety and Statutory Legislation
			0.00	0.00	6.50	

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
Langston Road Depot (External)						
15/014	Basic standard of repair - Health & Safety requirements	1		3.75		Work required to comply with Health & Safety and Statutory Legislation.
15/015	Environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
			0.00	4.25		
Townmead Depot (External)						
15/016	Basic standard of repair - Health & Safety	1		3.00		Work required to comply with Health & Safety and Statutory Legislation.
15/017	Environmental maintenance	1		1.20		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
15/018	Watercourse maintenance.	1		2.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
15/019	Redecorate including minor repairs	5		5.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			0.00	12.20		
North Weald Airfield						
Control Tower (Internal)						
15/020	Partial redecoration of offices	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Building 240 - Fire Station (Internal)						
15/021	Clean and change lights	1		0.75		Health & Safety - Failing light fittings and general dirty condition requires a bulk clean and change
Gymnastics Centre (structure, external and roof only)						
15/022	Maintenance of fire escape routes including clearance of vegetation	1		0.30		Health & Safety requirement
15/023	Clear gullies and drainage channels to car park	2		0.25		Risk of blockage if not undertaken
				5.30		
Nursery, Pyrles Lane, Loughton						
15/024	Basic standard of repair - Health & Safety requirements	1	0.00	3.00		Work required to comply with Health & Safety and Statutory Legislation
			0.00	3.00		
Museum, Waltham Abbey (External)						

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
15/025	Redecorate front/side elevations	5		5.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Museum, Waltham Abbey (Internal)						
15/026	Maintenance of boiler	2		0.50		Ensures continued service, efficiency and fuel economy
			0.00	5.50		
Public Toilet, High Street, Ongar						
15/027	Jet through foul water drainage system	2		0.15		Risk of blockage if not undertaken
15/028	Remove failing electric security releases (automatically lock doors 'out of hours') to entrance doors. Modify door frames and supply and install new heavy duty electric releases.	1		1.50		Failure to replace releases may result in premises being open during evenings leading to potential anti social behaviour and vandalism
			0.00	1.65		
Industrial Estates						
Brooker Road Industrial Estate, Waltham Abbey						
15/029	Environmental maintenance	1		2.80		General clearance of weeds, debris and litter. Controls vermin
15/030	Watercourse maintenance.	1		1.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
15/031	Patch repair and white line lower end car park	1		4.75		This item was scheduled for 2013/14, but due to Council's riparian responsibilities on a watercourse that flows along the northern boundary, the budget was diverted to deal with this.
			0.00	9.05		
Oakwood Hill Industrial Estate Workshop Units						
CP005	Upgrade Industrial Units	2	300.00			See report
15/032	Environmental maintenance	1		1.50		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
15/033	Redecoration of timberwork and metal walkway	5		4.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/034	Clear debris from surface water drainage channels/drains	2		1.00		Risk of blockage if not undertaken
			300.00	7.00		
Sports Centres						

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
15/075	Detailed condition survey of the 4 Leisure Facilities	2		49.20		To assess the condition and life expectancy, to produce an expenditure profile to keep the buildings in a good to satisfactory condition. This is to form part of the Council's Leisure Strategy.
				49.20		
Epping Sports Centre						
External						
CP141	Resurface car park including reline marking	1	13.00			Surfacing in poor condition and becoming a potential Health & Safety risk. Brought forward from 2013/14 at the request of the Leisure Contract Monitoring Board.
15/035	Drainage jetting	2		0.75		Risk of blockage if not undertaken
			13.00	0.75		
Loughton Leisure Centre						
External						
15/036	Drainage jetting	2		0.75		Risk of blockage if not undertaken
15/037	Redecorate railings to yard/access road	5		1.20		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/038	Redecorate steel columns, beams and tie bars above main entrance	5		2.80		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/039	Prepare and apply decorative preservative treatment to exposed timber glulam beams	5		5.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/040	Renew perished movement joints to wall and around penetrations into building	5		5.25		Mastic sealed movement joints have deteriorated substantially. Water ingress would cause damage to the building fabric
15/041	Clean and restore stained blockwork and reconstituted stone including safe access for working at height	5		7.00		Clean stonework to maintain the external stonework to an acceptable standard. Carried forward from year 1 of Planned Maintenance Programme.
			0.00	22.00		
Ongar Leisure Centre						
External						
15/042	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	2		1.75		Risk of blockage if not undertaken

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
15/043	Lamp replacements to street lights	1		0.50		Health & Safety - To maintain a level of security and public safety
15/044	Patching/Repairs to roof, copings and movement joints	2		4.50		Roof coverings are nearing the end of their life span. Water ingress would cause damage to the building fabric
15/045	Reline markings to car park	5		4.25		Line markings are fading and require attention to ensure parking is controlled
			0.00	11.00		
Waltham Abbey Swimming Pool						
External						
CP159	Resurface car park and access road including re line marking	2	37.00			Surfacing in poor condition and becoming a potential Health & Safety risk
15/046	External redecoration of entrance wall	5		0.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/047	Drainage jetting	2		0.75		Risk of blockage if not undertaken
15/048	Redecorate previously decorated surfaces, fasciae, soffits, timber and metalwork	5		5.75		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			37.00	7.00		
Limes Centre (Internal)						
CP160	Install a new access point to the plant room, including diverting statutory services, to avoid going through doctor's consulting room.	2	25.00			Access to the plant room, which houses control panels and meters, is through the Doctor's consulting room. This makes access for the maintenance contractors and utility companies difficult.
CP161	Acoustic reduction in both halls	2	10.00			Sound reverberation in both halls is leading to excessive noise and affecting users (includes safe access for working at height)
15/049	Knock through wall between 2 halls storage cupboards	2		2.50		Lettings of the small and large halls are complaining that access to equipment stored in the cupboards of the opposite hall is difficult when that hall is occupied.
			35.00	2.50		
Council Owned Shopping Parades						
Borders Lane, Loughton (58 to 76)						
15/050	Drainage Jetting	2		0.75		Risk of blockage if not undertaken
15/051	Environmental maintenance	1		0.80		General clearance of weeds, debris and litter. Controls vermin

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
15/052	Clean and change lamps to wall mounted fittings	1		0.50		Health & Safety - To maintain a level of security and public safety
				2.05		
Hillhouse, Waltham Abbey (1 to 12)						
15/053	Clear all gullies and jet through surface water drains to yards, car park and walkways	2		0.50		Risk of blockage if not undertaken
				0.50		
Limes Avenue, Chigwell (548 to 562)						
15/054	Pressure washing and general maintenance of undercover paved areas and environmental maintenance to yard car park and walkways	1		2.50		Health & Hygiene - removal of chewing gum, litter, weeds, urine etc.
15/055	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	2		0.75		Risk of blockage if not undertaken
15/056	Carry out repairs to flat roof including fascias, soffits and edge trims	5		3.00		Areas of the roof have had temporary repairs. Water ingress would cause damage to the building fabric
			0.00	6.25		
Loughton Way, Buckhurst Hill (142 to 164)						
15/057	Environmental maintenance	1		0.40		General clearance of weeds, debris and litter. Controls vermin
15/058	Preservative treatment to fences and gates	5		2.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				2.40		
Lower Queens Road, Buckhurst Hill (1, 4, 5 & 8)						
15/059	Clean and change lamps to wall and ceiling mounted light fittings	1		0.50		Health & Safety - To maintain a level of security and public safety
				0.50		
Market Square, Waltham Abbey (15 to 19)						
15/061	Clear all gullies and jet through surface water and foul drains to yard and paved areas	2		0.40		Risk of blockage if not undertaken
				0.40		

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
Parklands Coopersale (28 to 31)						
15/062	Clear all gullies and jet through surface water drains to yard and paved areas	2		0.25		Risk of blockage if not undertaken
15/063	Environmental maintenance	1		0.30		General clearance of weeds, debris and litter. Controls vermin
15/064	Clean and change lamps under canopy and to floodlights	1		0.40		Health & Safety - To maintain a level of security and public safety
				0.95		
Pyrles Lane, Loughton (34 to 52)						
14/065	Overlay cracked asphalt roofs to rear extensions	2		4.40		Areas of roof coverings are at the end of their life span and a number of temporary repairs have been undertaken. Water ingress would cause damage to the building fabric
			0.00	4.40		
Roundhills, Waltham Abbey (74 to 82)						
15/066	Redecoration of front canopy, staircase elevation, bollards and barriers	5		2.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				2.50		
The Broadway, Loughton (11 to 73 & 12 to 82)						
15/067	Redecoration of undercover walkway and balcony fasciae to shops.	5		17.00		Redecoration of the undercover walkway leading to Vere Road and balcony fasciae, to enhance the area.
15/068	Environmental Maintenance	1		2.25		General clearance of weeds, debris and litter. Controls vermin
			0.00	19.25		
General Improvement Areas (GIAS)						
Alfred Road, Buckhurst Hill						
15/069	Environmental maintenance	1		1.50		General clearance of weeds, debris and litter. Controls vermin
15/070	Carry out isolated repairs to close boarded timber fences and apply preservative treatment (section to Alfred Rd)	5		5.00		Land management responsibilities under the Highways Act
15/071	Clear all gullies and jet through surface water drains to road areas	2		0.50		Risk of blockage if not undertaken
				7.00		
Woollard Street, Waltham Abbey						
15/072	Environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin

Item Ref	Items for consideration in years 2014/15	Status * = Energy Saving	Capital Fund £000	Revenue Fund £000		Remarks
				DDF	HRA	
				0.50		
Health & Safety Works						
15/073	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works, amendments to statutory regulations	1		8.00		Work required to comply with Health & Safety and Statutory Legislation
				8.00		
Contingency						
CP101	Capital Contingency	1	25.00			To cover unforeseen items and other works that do not fall into categories 1 to 4
15/074	Emergency Repairs	1		5.00		To cover unexpected works on the Revenue programme
			25.00	5.00		
	Funding for the year 2014/15		961.50	317.00	6.50	
	Total Revenue				323.50	
	Current DDF Approved Budget				39.00	
	Grand Total (Revenue)				284.50	
	Less CSB allocated				118.00	
	Less HRA allocated				6.50	
	Net DDF requirement for 2014/15				160.00	
	Capital schemes - additional funding		92.50			
	Budget Approved to date		619.00			
	Recommended Reprofiling		338.00			
	Total Capital expenditure		1049.50			

Facilities Management 2015/16, 2016/17 & 2017/18 Programme of Work

Status definitions:

- 1 Health & Safety & Legislative implications.
- 2 Essential Work - Major repairs to fabric and building services that may result in a loss of service provision or loss of income.
- 3 Works Commenced - Commenced on a phased basis.
- 4 Investment in Carbon Reduction & Renewable Energy.
- 5 Desirable Work - Repairs to fabric and building services.
- 6 Repair work too expensive - cheaper to sell asset and rent back.
- 7 HRA.

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000		Remarks
				DDF	HRA	
	Year 2015/16					
	Civic Offices, Epping					
	Electrical/Mechanical					
CP113	Electrical load management infrastructure	2&3	11.00			To reduce risk of disruption to operations as a result of external power failure.
16/001	Fire Alarm – New Smoke and Heat Detection	1&3	16.00			Additional fire cover has been recommended by the Council's insurer
16/002	Fire Alarm – Replacement Smoke and Heat Detection Loop 3	1&3	5.00			The existing smoke detectors have reached the end of their effective/design life
16/003	Tower Toilet Fresh Air supply & Extract air handling units replacement	2	14.30			The existing air handling units have reached the end of their effective life
CP137	Electric, Gas and Main MWS Smart Metering		10.00			The provision will enable the Council to better monitor electric, gas & water usage at all times, and manage the resource from the information gained, leading to reductions in utilities usage and hence reducing utility service costs and carbon footprint.
16/004	Plant Room 3 - Replacement supply/extract fans to Council Chamber	2&4*	40.00			The existing air handling units have reached the end of their effective life
16/005	Homefield House - Upgrades to power lighting and fire alarms	2	22.00			The existing systems have exceeded their expected life and do not comply with modern legislation. The fire alarm is not linked to the rest of the complex
CP108	Replacement of failing lighting fittings in offices in the Conder building - phased programme.	2&4*	20.00			The lighting units in the Conder building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
CP008	Replacement of lighting in offices in the Civic Building inc 323 House with LED lighting. - phased programme.	2&4*	20.00			The lighting units in the Main building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.
16/006	Phased replacement of Electrical Power Distribution Boards / MCB's MCBO's due to life extinction.	2	10.00			This provision is programmed to ensure replacement of equipment before failure, which would have an impact on the Council's service provision due to loss of power occurring.
DF209	Emergency Lighting Replacement & Battery Replacements	1		5.00		Health & Safety - The existing batteries in the emergency lights are reaching the end of their life expectancy
DF222	Statutory Portable & Transportable Appliance Testing & Certification	1		11.00		Health and Safety - to comply with statutory regulations
Main Building (External)						
16/007	Redecoration of general timber surfaces	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
16/008	Jet through all foul and surface water drains	2		4.50		Risk of blockage if not undertaken
16/009	2 of 2 Replacement of the windows in the Main Building, East and North facing and link bridge.	1&2*	160.00			The existing windows in the main building are suffering from rainwater ingress and poor draught proofing. The level of insulation offered by the double glazed units is to the original standard so heat loss through the glass is high. The original manufacturer of the windows no longer exists so spare parts for maintenance are no longer available. Their replacement will result in a large energy saving and improved working conditions.
16/010	Specialist cleaning of stonework and rendered façades.	5		10.00		Clean stonework of ceremonial staircase and walls to complement the remodelling of the building.
Main Building (Internal)						
CP153	Refurbish 1st floor north Toilets	4*	37.00			Aging facilities require refurbishment and upgrading
CP154	Refurbish ground floor north toilets, including accessible toilet	4*	51.00			Aging facilities require refurbishment and upgrading
16/013	Partial replacement of worn floor finishes to offices, common and public areas	1		1.00		Coverings require replacement to prevent accidents and maintain standards
16/014	Partial redecoration of offices, common and public areas	5		6.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
16/015	Renew and repair window blinds	5		4.00		The opportunity to replace broken window blinds
16/016	Repaint and decorate recreation room	5		1.25		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
16/017	Redecorate Committee Room 1+2	5		1.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Conder Building & Rear Extension (Internal)						
16/018	Partial replacement of suspended ceilings	1		10.00		Existing ceiling tiles and support grids are beyond reasonable economic repair
16/019	Partial replacement of worn floors	5		3.75		Coverings require replacement to prevent accidents and maintain standards
16/020	Partial redecoration of offices	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			416.30	66.00		
Hemnall Street Offices (External)						
16/021	Drainage jetting	2		0.75		Risk of blockage if not undertaken
16/022	Redecoration to main building	5		10.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				10.75		
Epping Depot						
16/023	Basic standard of repair - Health & Safety requirements	1			6.50	Work required to comply with Health & Safety and Statutory Legislation
				0.00	6.50	
Langston Road Depot, Loughton (External)						
16/024	Depot environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
16/025	Basic standard of repair - Health & Safety requirements	1		3.75		Work required to comply with Health & Safety and Statutory Legislation
				4.25		
Townmead Depot (External)						
16/026	Basic standard of repair - Health & Safety requirements	1		3.00		Work required to comply with Health & Safety and Statutory Legislation
16/027	Environmental maintenance	1		1.20		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
16/028	Watercourse maintenance	1		2.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
				6.70		

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
North Weald Airfield						
Gymnastics Centre (structure, external and roof only)						
16/029	Maintenance of fire escape routes including clearance of vegetation	1		0.30		Health & Safety requirement
				0.30		
Nursery, Pyrles Lane, Loughton						
16/030	Basic standard of repair - Health & Safety requirements	1		3.00		Work required to comply with Health & Safety and Statutory Legislation
				3.00		
Museum, Waltham Abbey						
Internal						
16/031	Maintenance of boiler	2		0.50		Ensures continued service, efficiency and fuel economy
16/032	Partial replacement of worn floor finishes to offices and public areas	1		2.00		Coverings require replacement to prevent accidents and maintain standards
16/033	Partial redecoration of offices and public areas	5		3.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				5.50		
Public Toilet, High Street, Ongar						
16/034	Jet through foul water drainage system	2		0.15		Risk of blockage if not undertaken
				0.15		
Industrial Estates						
Brooker Road Industrial Estate, Waltham Abbey						
16/035	Environmental maintenance	1		2.80		General clearance of weeds, debris and litter. Controls vermin
16/036	Watercourse maintenance.	1		1.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
Oakwood Hill Industrial Estate Workshop Units						
16/037	Environmental maintenance	1		1.50		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
16/038	Electro-hydraulic lift installation	1	77.00			Health & Safety - Lift is in need of refurbishment to ensure the safety of the users and also to bring in line with DDA regulations
			77.00	5.80		

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
Epping Sports Centre						
External						
16/039	Drainage jetting	2		0.75		Risk of blockage if not undertaken
16/040	Redecoration including minor repairs	5		2.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				3.25		
Loughton Leisure Centre						
External						
16/041	Drainage jetting	2		0.75		Risk of blockage if not undertaken
16/042	General overhaul of upstands, flashings, details and fixings	2		4.00		Areas of the roof have had temporary repairs. Water ingress would cause damage to the building fabric
16/043	Apply preservative treatment to windows and doors of Octagon building	5		1.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				5.75		
Ongar Leisure Centre						
External						
16/044	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	2		1.75		Risk of blockage if not undertaken
16/045	Lamp replacement to street lights	1		0.50		Health & Safety - To maintain a level of security and public safety
				2.25		
Waltham Abbey Swimming Pool						
External						
16/046	External redecoration of entrance wall	5		0.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
16/047	Drainage jetting	2		0.75		Risk of blockage if not undertaken
				1.25		
Council Owned Shopping Parades						
Borders Lane, Loughton (58 to 76)						
16/048	Drainage Jetting	2		0.75		Risk of blockage if not undertaken
16/049	Environmental maintenance	1		0.80		General clearance of weeds, debris and litter. Controls vermin

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	Remarks
16/050	Redecoration of extensions	5		2.50	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Hillhouse, Waltham Abbey (1 to 12)					
16/051	Clear all gullies and jet through surface water drains to yards, car park and walkways	2		0.50	Risk of blockage if not undertaken
Limes Avenue, Chigwell (548 to 562)					
16/052	Pressure washing and general maintenance of undercover paved areas and environmental	1		2.50	Health & Hygiene - removal of chewing gum, litter, weeds, urine etc.
16/053	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	2		0.75	Risk of blockage if not undertaken
16/054	Redecoration of walls, ceilings gates and railings to undercover walkway	5		2.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Loughton Way, Buckhurst Hill (142 to 164)					
16/055	Environmental maintenance	1		0.40	General clearance of weeds, debris and litter. Controls vermin
Lower Queens Road, Buckhurst Hill (1, 4, 5 & 8)					
16/056	Redecoration of walls, ceilings and metalwork to undercover walkway and railings to side of parade	5		0.80	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Market Square, Waltham Abbey (15 to 19)					
16/057	Clear all gullies and jet through surface water and foul drains to yard and paved areas	2		0.40	Risk of blockage if not undertaken
Parklands Coopersale (28 to 31)					
16/058	Clear all gullies and jet through surface water drains to yard and paved areas	2		0.25	Risk of blockage if not undertaken
16/059	Environmental maintenance	1		0.30	General clearance of weeds, debris and litter. Controls vermin
16/060	Redecoration of front canopy and common areas	5		4.75	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
The Broadway, Loughton (11 to 73 & 12 to 82)					
16/061	Environmental Maintenance	1		2.25	General clearance of weeds, debris and litter. Controls vermin
				18.95	
General Improvement Areas (GIAS)					
Alfred Road, Buckhurst Hill					
16/062	Environmental maintenance	1		1.50	General clearance of weeds, debris and litter. Controls vermin

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
16/063	Clear all gullies and jet through surface water drains to road areas	2		0.50		Risk of blockage if not undertaken
16/064	Carry out isolated repairs to close boarded timber fences and apply preservative treatment (section to Alfred Rd)	5		5.00		Land management responsibilities under the Highways Act
16/069	Carry out isolated repairs to Private Road and Unregulated Parking Area (section to Alfred Rd)	1		1.00		Health & Safety: Carry out repairs to potholes and damaged kerbs.
Woollard Street, Waltham Abbey						
16/065	Environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin
				8.50		
Chigwell Row Recreation Ground						
16/066	Renewal of timber kick boards to court areas and replacement of 2 Nr timber gates and posts at entrance	5		5.00		Exposure to elements, wear and tear and vandalism results in the need for replacement
				5.00		
Health & Safety Works						
16/067	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works,	1		8.00		Work required to comply with Health & Safety and Statutory Legislation
				8.00		
Contingency						
CP101	Capital Contingency	1	25.00			To cover status 5 and unexpected works on the Capital programme
16/068	Emergency Repairs	1		5.00		To cover unexpected works on the Revenue programme
			25.00	5.00		
Funding for the year 2015/16			518.30	160.40	6.50	
Total Revenue					166.90	
Current DDF Approved Budget					11.00	
Grand Total (Revenue)					155.90	
Less CSB allocated					118.00	
Less HRA allocated					6.50	
Net DDF requirement for 2015/16					31.40	
Capital schemes - additional funding			193.30			
Budget Approved todate			332.00			
Recommended Reprofiling			0.00			

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
	Total Capital expenditure		525.30			
	Year 2016/17					
Civic Offices, Epping						
Electrical/Mechanical						
CP111	Replacement of failing lighting fittings in offices in the Conder building - phased programme.	2&3*	20.00			The lighting units in the Conder building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.
CP133	Replacement of lighting in offices in the Civic Building inc 323 House with LED lighting - phased programme.	2&3*	20.00			The lighting units in the Main building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.
17/001	New generator	2	55.00			The existing generator was installed in 1989; since then an increase in essential electrical power demand, results in the existing generator capacity being insufficient.
17/002	Fire Alarm – New Smoke and Heat Detection	1&3	16.00			Additional fire cover has been recommended by the Council's
17/003	Plant Room 2 - Replacement supply/extract fans to Member Suite	2	30.00			The existing air handling units have reached the end of their effective life.
17/004	Computer Suite 2 - Replacement AC units	2	55.00			The existing air conditioning unit is showing signs of failure, this needs replacing
17/005	Cash Suite - Air handling Unit	2	90.00			The existing air handling units have reached the end of their effective life.
17/006	Phased replacement of Electrical Power Distribution Boards / MCB's MCBO's due to life extinction.	2	10.00			This provision is programmed to ensure replacement of equipment before failure, which would have an impact on the Council's service provision due to loss of power occurring.
DF212	Statutory Testing of Electrical Installation & rectification of defects	1		20.00		Health and Safety - to comply with statutory regulations
DF209	Emergency Lighting Replacement & Battery Replacements	1		5.00		Health & Safety - Existing batteries in the emergency scheme are reaching the end of their life expectancy.
17/007	UPS maintenance and battery replacement	2		2.50		To reduce risk of disruption to operations as a result of external power failure.
Main Building (External)						
17/008	Redecoration of general metalwork surfaces, railings, handrails, gates and staircases	5		5.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Main Building (Internal)						
17/058	Refurbish Tower first floor toilets, including accessible toilets	4&5*	46.00			Aging facilities require refurbishment and upgrading

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
17/059	Refurbish Tower ground floor toilets, including accessible toilets	4&5*	49.00			Aging facilities require refurbishment and upgrading
17/009	Partial replacement of worn floor finishes to offices, common and public areas	1		1.00		Coverings require replacement to prevent accidents and maintain standards
17/010	Partial redecoration of offices, common and public areas	5		6.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Conder Building & Rear Extension (Internal)						
17/011	Partial replacement of suspended ceilings	1		10.00		Existing ceiling tiles and support grids are beyond reasonable economic repair
17/012	Partial replacement of worn floors	5		3.75		Coverings require replacement to prevent accidents and maintain standards
17/013	Partial redecoration of offices	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			391.00	57.25		
Hemnal Street Offices (External)						
17/014	Drainage jetting	2		0.75		Risk of blockage if not undertaken
17/015	External redecoration to single storey section of building including timber windows, doors and glazed walls at ground floor level including minor repairs and redecorate metal railings, handrails and bollards	5		7.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				7.75		
Epping Depot						
17/016	Basic standard of repair - Health & Safety requirements	1			6.50	Work required to comply with Health & Safety and Statutory Legislation
				0.00	6.50	
Langston Road Depot, Loughton (External)						
17/017	Depot environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
17/018	Basic standard of repair - Health & Safety requirements	1		3.75		Work required to comply with Health & Safety and Statutory Legislation
				4.25		
Townmead Depot (External)						

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
17/019	Basic standard of repair - Health & Safety requirements	1		3.00		Work required to comply with Health & Safety and Statutory Legislation
17/020	Environmental maintenance	1		1.20		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
17/021	Watercourse maintenance.	1		2.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
				6.70		
North Weald Airfield						
Gatehouse (External)						
Archive Store (External)						
17/022	Preservative treatment and redecoration to external timber fasciae, soffits, doors and panels	5		2.75		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Gymnastics Centre (structure, external and roof only)						
17/023	Maintenance of fire escape routes including clearance of vegetation	1		0.30		Health & Safety requirement
17/024	Clear all gullies and drainage channels to car park areas and jet through surface water drainage	2		0.25		Risk of blockage if not undertaken
17/025	Preservative treatment to timber oil storage tank enclosure	5		0.60		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				3.90		
Nursery, Pyrles Lane, Loughton						
17/026	Basic standard of repair - Health & Safety requirements	1		3.00		Work required to comply with Health & Safety and Statutory Legislation
				3.00		
Museum, Waltham Abbey						
Internal						
17/027	Maintenance of boiler	2		0.50		Ensures continued service, efficiency and fuel economy
				0.50		
Public Toilet, High Street, Ongar						
17/028	Jet through foul water drainage system	2		0.15		Risk of blockage if not undertaken
				0.15		
Industrial Estates						
Brooker Road Industrial Estate, Waltham Abbey						

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
17/029	Environmental maintenance	1		2.80		General clearance of weeds, debris and litter. Controls vermin
17/030	Watercourse maintenance.	1		1.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
Oakwood Hill Industrial Estate Workshop Units						
17/031	Environmental maintenance	1		1.50		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
			0.00	5.80		
Epping Sports Centre						
External						
17/032	Drainage jetting	2		0.75		Risk of blockage if not undertaken
				0.75		
Loughton Leisure Centre						
External						
17/033	Drainage jetting	2		0.75		Risk of blockage if not undertaken
				0.75		
Ongar Leisure Centre						
External						
17/034	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	2		1.75		Risk of blockage if not undertaken
17/035	Patching/Repairs of roof copings, Movement and Joints	2		4.50		Roof coverings are nearing the end of their life span. Water ingress would cause damage to the building fabric
17/036	Service and clean streetlights and replace lamps	1		1.50		Health & Safety - To maintain a level of security and public safety
17/037	Apply preservative treatment to windows, doors and cladding	5		3.75		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				11.50		
Waltham Abbey Swimming Pool						
External						
17/038	External redecoration of entrance wall	5		0.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
17/039	Drainage jetting	2		0.75		Risk of blockage if not undertaken
				1.25		

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
Council Owned Shopping Parades						
Borders Lane, Loughton (58 to 76)						
17/040	Drainage Jetting	2		0.75		Risk of blockage if not undertaken
17/041	Environmental maintenance	1		0.80		General clearance of weeds, debris and litter. Controls vermin
Hillhouse, Waltham Abbey (1 to 12)						
17/042	Clear all gullies and jet through surface water drains to yards, car park and walkways	2		0.50		Risk of blockage if not undertaken
Limes Avenue, Chigwell (548 to 562)						
17/043	Resurface rear yard	2	10.00			Surfacing in poor condition and becoming a potential Health & Safety risk
17/044	Pressure washing and general maintenance of undercover paved areas and environmental maintenance to yard car park and walkways	1		2.50		Health & Hygiene - removal of chewing gum, litter, weeds, urine etc.
17/045	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	2		0.75		Risk of blockage if not undertaken
Loughton Way, Buckhurst Hill (142 to 164)						
17/046	Environmental maintenance	1		0.40		General clearance of weeds, debris and litter. Controls vermin
Market Square, Waltham Abbey (15 to 19)						
17/047	Clear all gullies and jet through surface water and foul drains to yard and paved areas	2		0.40		Risk of blockage if not undertaken
Parklands Coopersale (28 to 31)						
17/048	Clear all gullies and jet through surface water drains to yard and paved areas	2		0.25		Risk of blockage if not undertaken
17/049	Environmental maintenance	1		0.30		General clearance of weeds, debris and litter. Controls vermin
Roundhills, Waltham Abbey						
17/050	Mineral cap sheet overlay to front canopy felt roof	5	6.00			The existing roofing has reached the end of its design life.
The Broadway, Loughton (11 to 73 & 12 to 82)						
17/051	Environmental Maintenance	1		2.25		General clearance of weeds, debris and litter. Controls vermin
			16.00	8.90		
Environmental improvement schemes						
CP118	Upshire Road Shops improvement scheme	5	64.50			Continuing environmental enhancement programme around Council owned shopping areas
			64.50			

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
General Improvement Areas (GIAS)						
Alfred Road, Buckhurst Hill						
17/052	Environmental maintenance	1		1.50		General clearance of weeds, debris and litter. Controls vermin
17/053	Clear all gullies and jet through surface water drains to road areas	2		0.50		Risk of blockage if not undertaken
Woollard Street, Waltham Abbey						
17/054	Environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin
				2.50		
Health & Safety Works						
17/055	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works, amendments to statutory regulations	1		8.00		Work required to comply with Health & Safety and Statutory Legislation
				8.00		
Contingency						
CP101	Capital Contingency	1	25.00			To cover status 5 and unexpected works on the Capital programme
17/056	Emergency Repairs	1		5.00		To cover unexpected works on the Revenue programme
17/057	Consultants report for 5 year programme	2		20.00		Condition survey and 5 year Planned Maintenance Report for 2017 to 2022
			25.00	25.00		
Funding for the year 2016/17			496.50	147.95	6.50	
Total Revenue					154.45	
Current DDF Approved Budget					-23.00	
Grand Total (Revenue)					177.45	
Less CSB allocated					118.00	
Less HRA allocated					6.50	
Net DDF requirement for 2016/17					52.95	
Capital schemes - additional funding			38.50			
Budget Approved to date			298.00			
Recommended Reprofiling			65.00			
Total Capital expenditure			401.50			

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
Year 2017/18 (Pre Condition Survey Report 2016/17)						
Civic Offices, Epping						
Electrical/Mechanical						
CP111	Replacement of failing lighting fittings in offices in the Conder building.	2&4	20.00			The lighting units in the Conder building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.
CP133	Replacement of lighting in offices in the Civic Building inc 323 House with LED lighting	2&4	20.00			The lighting units in the Main building are failing and replacement parts are no longer available. The use of LED lighting will reduce the carbon footprint and energy consumption.
18/001	Fire Alarm System - Major Upgrade of System Control and Amplifiers	1&3	10.00			The existing equipment has reached the end of their effective/design life
18/002	Fire Alarm System - Speaker Replacement	1&3	10.00			The existing fire alarm requires upgrading in order to facilitate additional detectors to increase fire protection coverage of the complex.
18/003	Plant Room 2 - Replacement supply/extract fans to internal office space	2&4*	12.00			The existing air handling units have reached the end of their effective life
18/004	Plant Room 3 - Replacement supply/extract fans to Staff Recreation area	2&4*	12.00			The existing air handling units have reached the end of their effective life
18/005	Replacement of Major Pumps to Boiler House.	2&4*	12.00			The existing air handling units have reached the end of their effective life
18/006	Phased replacement of Electrical Power Distribution Boards / MCB's MCBO's due to life extinction.	2	10.00			This provision is programmed to ensure replacement of equipment before failure, which would have an impact on the Council's service provision due to loss of power occurring.
Main Building (External)						
18/007	Redecoration of general timber surfaces	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Main Building (Internal)						
18/008	Partial replacement of worn floor finishes to offices, common and public areas	1		1.00		Coverings require replacement to prevent accidents and maintain standards
18/009	Partial redecoration of offices, common and public areas	5		6.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/010	Redecoration of staircases	5		7.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Condor Building & Rear Extension (Internal)						

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
18/011	Partial replacement of suspended ceilings	1		10.00		Existing ceiling tiles and support grids are beyond reasonable economic repair
18/012	Partial replacement of worn floors	1		3.75		Coverings require replacement to prevent accidents and maintain standards
18/013	Partial redecoration of offices - Conder	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Condor Building & Rear Extension (External)						
18/014	General roof overhaul, leadwork repairs, clearance of valleys and gutters including safe access for working at height	2		5.00		Work required due to deterioration of materials, leading to potential water ingress.
Homefield House, Garage & Stores (External)						
18/015	External redecoration of timberwork/windows/doors to house/steel fire escape stairs and provision of anti slip finish to treads.	5		4.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Bin store						
18/016	External redecoration of timber and metalwork.	5		0.75		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			106.00	45.50		
Hemnall Street Offices (External)						
18/017	Drainage jetting	2		0.75		Risk of blockage if not undertaken
18/018	Overhaul/repair zinc wall cladding	2		1.00		Cladding requires overhauling to prevent water ingress which would cause damage to the building fabric
Hemnall Street Offices (Internal)						
18/019	Partial internal redecoration of offices and common areas	5		3.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/020	Partial replacement of worn floor finishes to offices and common areas	1		2.25		Coverings require replacement to prevent accidents and maintain standards
			0.00	7.00		
63 The Broadway Offices, Loughton						
18/021	Partial replacement of worn floor finishes to offices and common areas	1			4.25	Coverings require replacement to prevent accidents and maintain standards
			0.00	0.00	4.25	
Epping Depot, Epping						

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
18/022	Basic standard of repair - Health & Safety requirements	1			6.50	Work required to comply with Health & Safety and Statutory Legislation
			0.00	0.00	6.50	
Langston Road Depot, Loughton (External)						
18/023	Depot environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin
18/024	Basic standard of repair - Health & Safety requirements	1		3.75		Work required to comply with Health & Safety and Statutory Legislation
18/025	Redecoration/Protection of bollards and RSJs	5		0.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/026	Redecoration of external doors, including minor repairs	5		2.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/027	Isolated areas of repointing and repairs to boundary walls and renewal of movement joints	5		1.50		Repairs to walls are required to minimise deterioration
Langston Road Depot (Internal)						
18/028	Partial redecoration of internal common areas	5		5.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/029	Clean and change lights in store areas	1		1.00		Health & Safety - Failing light fittings and general dirty condition requires a bulk clean and change
			0.00	14.25		
Townmead Depot (External)						
18/030	Environmental maintenance	1		1.20		General clearance of weeds, debris and litter. Controls vermin
18/031	Watercourse maintenance (addition to programme)	1		2.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
18/032	Basic standard of repair - Health & Safety requirements	1		3.00		Work required to comply with Health & Safety and Statutory Legislation
			0.00	6.70		
North Weald Airfield, North Weald Building 240 - Fire Station (Internal)						
18/033	Internal redecoration of toilet and lobby areas	5		0.80		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Gymnastics Centre (structure, external and roof only)						

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
18/034	Maintenance of fire escape routes including clearance of vegetation	1		0.30		Health & Safety requirement
Annexe to Hangar 1						
18/035	Overhaul roof	1		5.00		Health & Safety - Previously encapsulated asbestos cement roof tiles require upkeep to maintain the integrity of the roof covering and prevent rook leaks (includes for safe working at height)
18/036	Clear and renew damaged rainwater goods	2		1.00		Gutters and downpipes need to be freeflowing and in good order to prevent water ingress into the building (includes for safe working at height)
			0.00	7.10		
Nursery, Pyrles Lane, Loughton						
18/037	Isolated replacement works to water system pipework	2		3.00		Maintains continued provision of water systems
18/038	Basic standard of repair - Health & Safety requirements	1		3.00		Work required to comply with Health & Safety and Statutory Legislation
			0.00	6.00		
Museum, Waltham Abbey						
External						
18/039	External redecoration of rear elevations and extension and redecoration of spiral steel fire escape stairs and provision of anti slip finish to treads and landing	5		5.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Internal						
18/040	Maintenance of boiler	2		0.50		Ensures continued service, efficiency and fuel economy
18/041	Partial replacement of worn floor finishes to offices and public areas	1		2.00		Coverings require replacement to prevent accidents and maintain standards
18/042	Partial redecoration of offices and public areas	5		3.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			0.00	10.50		
Public Toilets, High Street, Ongar						
18/043	Jet through foul water drainage system	2		0.15		Risk of blockage if not undertaken
18/044	Prepare and redecorate all timber and metalwork surfaces	5		1.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
18/045	Prepare and redecorate ceilings	5		1.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			0.00	2.65		
Industrial Estates						
Brooker Road Industrial Estate, Waltham Abbey						
18/046	Environmental maintenance	1		2.80		General clearance of weeds, debris and litter. Controls vermin
18/047	Watercourse maintenance.	1		1.50		Health & Safety - Watercourse requires clearing annually to prevent flooding and control vermin
Oakwood Hill Industrial Estate Workshop Units, Loughton						
18/048	Environmental maintenance	1		1.50		General clearance of weeds, debris and litter. Controls vermin
18/049	Clearance of drainage gullies / channels and joint sealing	2		1.00		Risk of blockage if not undertaken
18/050	Redecoration of timberwork and metal walkway	5		4.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			0.00	11.30		
Epping Sports Centre, Epping (external & structural)						
18/051	Drainage jetting	2		0.75		Risk of blockage if not undertaken
18/052	Redecoration of fire escape stairs and provision of anti slip finish	5		1.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/053	Replace any timber doors / windows / cladding etc	2		3.00		Aging fixtures require periodic replacement due to decay and reaching the end of their design lifespan
18/054	Overhaul/repair zinc wall cladding	2		1.75		Cladding requires overhauling to prevent water ingress which would cause damage to the building fabric
			0.00	7.00		
Loughton Leisure Centre, Loughton (external & structural)						
18/055	Overhaul roof upstands, flashings, details and fixings	2		4.00		Periodic maintenance is required in these areas to prevent water ingress damaging the building fabric
18/056	External decorative preservative treatment to exposed sections of glulam beams	5		5.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/057	Drainage jetting	2		0.75		Risk of blockage if not undertaken

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
18/058	Redecorate railings to yard/access road	5		1.20		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/059	Redecorate steel columns, beams and tie bars above main entrance	5		2.80		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			0.00	13.75		
Ongar Leisure Centre, Ongar (external & structural)						
18/060	Isolated lamp replacements to car park street lighting	1		0.50		Health & Safety - To maintain a level of security and public safety
18/061	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	2		1.75		Risk of blockage if not undertaken
			0.00	2.25		
Waltham Abbey Swimming Pool, Waltham Abbey (external & structural)						
18/062	External redecoration of entrance wall	5		0.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/063	Drainage jetting	2		0.75		Risk of blockage if not undertaken
18/064	Preservative treatment to fences and gates	5		2.75		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			0.00	4.00		
Council Owned Shopping Parades						
Borders Lane, Loughton (58 to 76)						
18/065	Drainage Jetting	2		0.75		Risk of blockage if not undertaken
18/066	Environmental maintenance	1		0.80		General clearance of weeds, debris and litter. Controls vermin
18/067	External redecoration of extensions and exposed low level timber and metalwork to rear of parade	5		2.50		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/068	Clean and change lamps to wall mounted fittings	1		0.50		Health & Safety - To maintain a level of security and public safety
Hillhouse, Waltham Abbey (1 to 12)						
18/069	Clear all gullies and jet through surface water drains to yards, car park and walkways	2		0.50		Risk of blockage if not undertaken
Limes Avenue, Chigwell (548 to 562 including covered walkway and common areas)						

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue £000	£000	Remarks
18/070	Pressure washing and general maintenance of undercover paved areas and environmental maintenance to yard car park and walkways	1		2.50		Health & Hygiene - removal of chewing gum, litter, weeds, urine etc.
18/071	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	2		0.75		Risk of blockage if not undertaken
18/072	Re-line mark faded parking bays and symbols to car park	5		0.50		Line markings are fading and require attention to ensure parking is controlled
18/073	Redecoration of walls, ceilings gates and railings to undercover walkway	5		2.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
18/074	Clean and change lamps under canopy	1		0.50		Health & Safety - To maintain a level of security and public safety
18/075	Carry out repairs to flat roof including fasciae, soffits and edge trims	2		3.00		Work required due to deterioration of materials, leading to potential water ingress.
Loughton Way, Buckhurst Hill (142 to 164)						
18/076	Environmental maintenance	1		0.40		General clearance of weeds, debris and litter. Controls vermin
18/077	Preservative treatment to fences and gates	5		2.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Lower Queens Road, Buckhurst Hill (1, 4, 5 & 8)						
18/078	Redecoration of walls, ceilings and metalwork to undercover walkway and railings to side of parade	5		0.80		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Market Square, Waltham Abbey (15 to 19)						
18/079	Clear all gullies and jet through surface water and foul drains to yard and paved areas	2		0.40		Risk of blockage if not undertaken
Parklands Coopersale (28 to 31)						
18/080	Clear all gullies and jet through surface water drains to yard and paved areas	2		0.25		Risk of blockage if not undertaken
18/081	Environmental maintenance	1		0.30		General clearance of weeds, debris and litter. Controls vermin
Pyrls Lane, Loughton (34 to 52)						
18/082	Preservative treatment to fences and gates and redecoration of garage doors	5		3.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
Roundhills, Waltham Abbey (74 to 82)						
18/083	Re-line mark faded parking bays and symbols to car park	5		0.50		Line markings are fading and require attention to ensure parking is controlled

Item Ref	Future items for consideration in years 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
18/084	Clean and change lamps under canopy, end floodlight and yard lighting	1		0.60		Health & Safety - To maintain a level of security and public safety
The Broadway, Loughton (11 to 73 & 12 to 82)						
18/085	Environmental Maintenance	1		2.25		General clearance of weeds, debris and litter. Controls vermin
Upshire Road, Waltham Abbey (113 to 123)						
18/086	Preservative treatment to fences and gates	5		1.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			0.00	25.80		
General Improvement Areas						
Alfred Road, Buckhurst Hill						
18/087	Environmental maintenance	1		1.50		General clearance of weeds, debris and litter. Controls vermin
18/088	Clear all gullies and jet through surface water drains to road areas	2		0.50		Risk of blockage if not undertaken
Woollard Street, Waltham Abbey						
18/089	Environmental maintenance	1		0.50		General clearance of weeds, debris and litter. Controls vermin
			0.00	2.50		
Health & Safety Works						
18/090	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works, amendments to statutory regulations	1		8.00		Work required to comply with Health & Safety and Statutory Legislation
			0.00	8.00		
Contingency						
CP101	Capital Contingency	1	25.00			To cover status 5 and unexpected works on the Capital programme
18/091	Emergency Repairs	1		5.00		To cover unexpected works on the Revenue programme
			25.00	5.00		
Funding for the year 2017/18			131.00	179.30	10.75	
Total Revenue					190.05	
Current DDF Approved Budget					0.00	
Grand Total (Revenue)					190.05	
Less CSB allocated					118.00	

Item Ref	Future items for consideration in years , 2015/16, 2016/17 & 2017/18	Status * = Energy Saving	Capital Fund (GF) £000	Revenue	£000	Remarks
	Less HRA allocated				6.50	
	Net DDF requirement for 2017/18				65.55	
	Capital schemes - additional funding		0.00			
	Capital finance schemes previously approved		0.00			
	Net funding required		131.00			
	Total Capital expenditure		131.00			

Facilities Management 5 Year Capital Programme

Project Ref	Items	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	2016/17 Forecast £000	2017/18 Forecast £000	5 Year Total £000
	Civic Offices, High Street, CM16 4BZ						
	Electrical/Mechanical						
CP102	Energy Saving Grant	20					20
CP108	Part DDA Compliance. Part resolution of Security problems. Provision of automatic opening doors. C/F 2011/12	59					59
CP008	Photovoltaic Panel on the Main Building, Condor Building and Rear Extension, including pre work protection.	20	180				200
CP111	Replacement of failing lighting fittings in offices in the Conder building.	29	20	20	20	20	109
CP133	Replacement of lighting in offices in the Civic Building inc 323 House with LED lighting	20	20	20	20	20	100
CP113	Electrical load management	32	11	11			54
17/001	New generator				55		55
CP125	Fire Alarm – Replacement Smoke and Heat Detection Loop 2	11					11
CP146	Fire Alarm – Replacement Smoke and Heat Detection Loop 4 and 5		11				11
16/002	Fire Alarm – Replacement Smoke and Heat Detection Loop 3			5			5
CP147	Fire Alarm – New Loops and Cards		16				16
16/001	Fire Alarm – New Smoke and Heat Detection			16	16		32
18/001	Fire Alarm System - Major Upgrade of System Control and Amplifiers					10	10
18/002	Fire Alarm System - Speaker Replacement					10	10
CP135	Energy Conservation - Provision of Power Factor Correction to increase the efficiency of electricity use	11					11
CP136	Energy Conservation - Provision of Voltage Regulation Equipment to reduce energy consumption and electricity charges; intake revision and provision of Air Circuit Breaker	11					11
CP137	Electric, Gas and Main MWS Smart Metering	16	15	10			41
CP128	North toilet Fresh Air supply & Extract air handling units replacement	15					15
CP109	Ceiling replacement to Conder 2nd floor corridor including cable management and new Lighting plus Condor staircase	27					27
CP134	Upgrade Civic Building sensor points and Trend outstation to unify heating control throughout the Main Building	10					10
CP129	Plant Room 6 - Replacement AC compressor unit	16					16
CP148	Plant Room 3 - Replacement AC compressor unit		20				20
CP130	Condor Lift Motor Room - Install AC unit	5					5
CP149	Trend - Interface upgrade		11				11
CP150	Daikin - Interface upgrade		10				10
CP151	Boiler House replacement pumps		28				28
16/003	Tower Toilet Fresh Air supply & Extract air handling units replacement			14			14

Facilities Management 5 Year Capital Programme

Project Ref	Items	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	2016/17 Forecast £000	2017/18 Forecast £000	5 Year Total £000
17/003	Plant Room 3 - Replacement supply/extract fans to Member Suite				30		30
16/004	Plant Room 2 - Replacement supply/extract fans to Council Chamber			40			40
18/003	Plant Room 2 - Replacement supply/extract fans to internal office space					12	12
18/004	Plant Room 3 - Replacement supply/extract fans to Staff Recreation area					12	12
16/005	Homefield House - Upgrades to power lighting and fire alarms			22			22
17/004	Computer Suite 2 - Replacement AC units				55		55
17/005	Cash Suite - Air handling Unit				90		90
18/005	Replacement of Major Pumps to Boiler House.					12	12
16/006	Phased replacement of Electrical Power Distribution Boards / MCB's MCBO's due to life extinction.			10	10	10	30
	Main Building (Internal)						
CP153	Refurbish 1st floor north Toilets			37			
CP154	Refurbish ground floor north toilets, including accessible toilet			51			
17/058	Refurbish Tower first floor toilets, including accessible toilets				46		46
17/059	Refurbish Tower ground floor toilets, including accessible toilets				49		49
CP127	Widen doors to Housing interview room and Conference Room to facilitate DDA	16					16
	Main Building (External)						
CP106	Roof Access	6					6
CP155	Remodel outside front seating area and hard landscaping and replace front entrance doors and porch to facilitate DDA		15				15
CP156	Replacement of the concrete seating at the front of the building, with 2 tier brick planters.		20				20
CP157	1 of 2 Replacement of the windows in the Main Building, North and West facing.		135				135
16/009	2 of 2 Replacement of the windows in the Main Building, East facing and link bridge.			160			160
CP158	Reline lead valley around council chamber where split and defective and water is now seeping through to the roof deck below. Repair and overcoat numerous splits, cracks, holes and the like to roof sheets, valley gutters, flashings, joints and details		15				15
	Conder Building & Rear Extension (Internal)						
CP104	Refurbishment of ground floor ladies and first floor gents toilets	14					14
CP107	Partial replacement of suspended ceilings	1					1
	Conder Building & Rear Extension (External)						
CP126	Traffic calming - Speed hump and zebra crossing	10					10
CP138	Fire escape staircase remodelled including new handrails to rear internal staircase	12					12
CP132	Replacement of degraded felt in gutters, soffits/fascias. Clear out gutters and replace slipped slates. Including for scaffolding/safe access for working at height.		25				25

Facilities Management 5 Year Capital Programme

Project Ref	Items	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	2016/17 Forecast £000	2017/18 Forecast £000	5 Year Total £000
	323 House (External)						
CP131	Replacement of decaying and leaking rainwater goods, degraded felt in gutters, overall soffits/fascias. Including for scaffolding/safe access for working at height.	12					12
	63 The Broadway Office						
CP139	Replacement of obsolete suspended ceiling and associated light fittings	11					11
	North Weald Airfield						
	Control Tower (External)						
CP105	Prepare existing flat roof surfaces and apply waterproof coating	6					6
CP140	Upgrade antiquated vertical means of escape ladders to comply with current H&S standards	8					8
	Building 240 - Fire Station (External)						
CP144	Overlay existing felted roof, include for safe access for working at height.	10					10
	Oakwood Hill Industrial Estate Workshop Units						
CP005	Upgrade Industrial Units	13	300				313
16/038	Electro-hydraulic lift installation			77			77
	Epping Sports Centre, Epping (external & structural)						
CP141	Resurface car park including reline marking		13				13
	Waltham Abbey Swimming Pool, Waltham Abbey (external & structural)						
CP159	Resurface car park and access road including re line marking		37				37
CP011	Repairs to Flat Roof	10					10
	Limes Centre (Internal)						
CP145	Install a Building Management System to control the heating and ventilation	10					10
CP160	Install a new access to the plant room to avoid going through doctors consulting room, cost to divert statutory services.		25				25
CP161	Acoustic reduction in both halls		10				10
	Council Owned Shopping Parades						
	Borders Lane, Loughton (58 to 76)						

Facilities Management 5 Year Revenue Programme

Project Ref	Items	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	2016/17 Forecast £000	2017/18 Forecast £000	5 Year Total £000
	Civic Offices, High Street, CM16 4BZ						
	Electrical/Mechanical						
DF222	Statutory Portable Electrical Testing of electrical appliances	17.20		11.00			28.20
DF212	Statutory Testing of Electrical Installation & rectification of defects	39.60			20.00		59.60
DF224	Energy Efficiency Work	19.50					
DF209	Emergency Lighting Replacement & Battery Replacements	5.00	5.00	5.00	5.00		20.00
17/007	UPS maintenance and battery replacement				2.50		2.50
DF211	Auto change over on main domestic hot water pumps	2.00					2.00
DF207	Mechanical and electrical upgrade to service area above Council Chamber	3.00					3.00
DF213	Replace boiler house door to comply with Gas Safe regs	2.00					2.00
	Main Building (External)						
14/001	Brickwork and hopper repairs to parapet walls including access lorry boom and operator for safe working at height		8.00				8.00
17/008	Redecoration of general metalwork surfaces, railings, handrails, gates and staircases				5.00		5.00
16/010	Specialist cleaning of stonework and rendered façades			10.00			10.00
16/008	Jet through all foul and surface water drains			4.50			4.50
14/002	Redecoration of general timber surfaces	4.00		4.00		4.00	12.00
14/003	Reseal joints to parapet wall coping stones		6.00				6.00
14/004	High level decoration to steelwork - North and South elevations inc for scaffolding for safe working at height		7.00				7.00
DF210	Reseal / remastic 2nd floor windows, inc for scaffolding for safe working at height		49.00				49.00
	Main Building (Internal)						
14/005	Partial replacement of worn floor finishes to offices, common and public areas	1.00	1.00	1.00	1.00	1.00	5.00
14/006	Partial redecoration of offices, common and public areas	9.00	6.00	6.00	6.00	6.00	33.00
14/007	Redecoration of staircases	3.50				7.00	10.50
14/008	Renew 1st floor carpets	4.00					4.00
14/009	Redecorate Committee Rooms 1+2	1.50		1.50			3.00
15/004	Renew floor mats to all entrances		1.65				1.65
16/015	Renew and repair window blinds			4.00			4.00
16/016	Repaint/decorate recreation room			1.25			1.25
15/001	Refurbish 1st floor kitchen		6.00				6.00
	323 House (External)						
14/010	Redecoration of windows and doors	2.60					2.60

Facilities Management 5 Year Revenue Programme

14/011	Asphalt roof repairs and flashing on Bay roof to South elevation of Link inc safe working at height	3.00					3.00
	Conder Building & Rear Extension (Internal)						
14/012	Partial replacement of worn floors	4.50	3.75	3.75	3.75	3.75	19.50
14/013	Partial redecoration of offices - Conder	5.00	4.00	4.00	4.00	4.00	21.00
14/014	Redecoration of rear staircase	1.70					1.70
14/015	Partial replacement of worn floor finishes to offices and common areas - Rear Extension	4.00					4.00
14/016	Partial internal redecoration of offices and common areas	3.00	3.00				6.00
14/097	Partial replacement of suspended ceilings		10.00	10.00	10.00	10.00	40.00
	Conder Building & Rear Extension (External)						
18/014	General roof overhaul, leadwork repairs, clearance of valleys and gutters including safe access for working at height					5.00	5.00
15/010	Redecoration and timber treatment		4.25				4.25
	Homefield House, Garage & Stores (External)						
18/015	External redecoration of timberwork/windows/doors to house/steel fire escape stairs and provision of anti slip finish to treads.					4.00	4.00
	Bin store						
18/016	External redecoration of timber and metalwork.					0.75	0.75
	Pyramid Building						
14/017	External & internal redecoration	1.25					1.25
	Hemnal Street Offices (External)						
16/022	Redecoration to main building			10.00			10.00
14/018	Drainage jetting	0.75	0.75	0.75	0.75	0.75	3.75
14/019	External redecoration to single storey section of building including timber windows, doors and glazed walls at ground floor level including minor repairs and redecorate metal railings, handrails and bollards	7.00			7.00		14.00
14/020	Overhaul/repair zinc wall cladding	1.00				1.00	2.00
15/011	Repoint side elevation of chimney stack facing sports centre including access tower for safe working at height		1.50				1.50
	Hemnal Street Offices (Internal)						
14/021	Partial internal redecoration of offices and common areas	3.00				3.00	6.00
14/022	Partial replacement of worn floor finishes to offices and common areas	2.25				2.25	4.50
	63 The Broadway Offices, Loughton						
14/023	Partial replacement of worn floor finishes to offices and common areas	4.25				4.25	8.50
14/024	Partial internal redecoration of offices and common areas	3.50					3.50

Facilities Management 5 Year Revenue Programme

	Epping Depot, Epping						
14/034	Basic standard of repair - Health & Safety requirements	6.50	6.50	6.50	6.50	6.50	32.50
14/035	Renewal of gates to lower yard	2.00					2.00
	Langston Road Depot, Loughton (External)						
14/029	Depot environmental maintenance	0.50	0.50	0.50	0.50	0.50	2.50
14/028	Basic standard of repair - Health & Safety requirements	3.75	3.75	3.75	3.75	3.75	18.75
14/030	Redecoration/Protection of bollards and RSJs	0.50				0.50	1.00
14/031	Redecoration of external doors, including minor repairs	2.00				2.00	4.00
18/027	Isolated areas of repointing and repairs to boundary walls and renewal of movement joints					1.50	1.50
14/032	Redecoration of external fire escape stairs and provision of anti slip finish	2.80					2.80
	Langston Road Depot (Internal)						
14/033	Partial redecoration of internal common areas	5.00				5.00	10.00
18/029	Clean and change lights in store areas					1.00	1.00
	Townmead Depot (External)						
14/037	Environmental maintenance	1.20	1.20	1.20	1.20	1.20	6.00
14/038	Watercourse maintenance	2.50	2.50	2.50	2.50	2.50	12.50
14/036	Basic standard of repair - Health & Safety requirements	3.00	3.00	3.00	3.00	3.00	15.00
15/019	Redecorate including minor repairs		5.50				5.50
	North Weald Airfield, North Weald						
	Gatehouse (External)						
14/058	External redecoration and timber treatment	2.25					2.25
	Gatehouse (Internal)						
14/059	Internal redecoration of offices and common areas	3.50					3.50
14/060	Overhaul ceiling	1.50					1.50
	Control Tower (External)						
14/062	External redecoration to concrete, masonry and metalwork including safe access for working at height	5.00					5.00
14/061	Replace areas of broken glass	6.03					
	Control Tower (Internal)						
15/020	Partial internal redecoration of offices		4.00				4.00
	Building 240 - Fire Station (External)						
15/021	Clean and change lights		0.75				0.75
	Building 240 - Fire Station (Internal)						
14/067	Internal redecoration of toilet and lobby areas	0.80				0.80	1.60
	Archive Store (External)						

Facilities Management 5 Year Revenue Programme

14/065	Repointing to external walls	1.00					1.00
14/066	Preservative treatment and redecoration to external timber fascias, soffits, doors and panels	2.75			2.75		5.50
	Gymnastics Centre (structure, external and roof only)						
14/063	Maintenance of fire escape routes including clearance of vegetation	0.30	0.30	0.30	0.30	0.30	1.50
15/023	Clear all gullies and drainage channels to car park areas and jet through surface water drainage		0.25		0.25		0.50
14/064	Preservative treatment to timber oil storage tank enclosure	0.60			0.60		1.20
	Annexe to Hangar 1						
18/035	Overhaul roof					5.00	5.00
18/036	Clear and renew damaged rainwater goods					1.00	1.00
	Nursery, Pyrles Lane, Loughton						
18/037	Isolated replacement works to water system pipework					3.00	3.00
14/051	Basic standard of repair - Health & Safety requirements	3.00	3.00	3.00	3.00	3.00	15.00
	Museum, Waltham Abbey						
	External						
18/039	External redecoration of rear elevations and extension and redecoration of spiral steel fire escape stairs and provision of anti slip finish to treads and landing					5.00	5.00
15/025	Redecorate front/side elevations		5.00				5.00
	Internal						
14/053	Maintenance of boiler	0.50	0.50	0.50	0.50	0.50	2.50
16/032	Partial replacement of worn floor finishes to offices and public areas			2.00		2.00	4.00
14/055	Sand and reseal timber flooring to public areas						0.00
16/033	Partial redecoration of offices and public areas			3.00		3.00	6.00
14/057	Improvements to lighting installations and controls (see Museum Manager)						0.00
	Limes Farm Multi-Use Games Area, Chigwell						
14/053	Clean and change lamps to floodlights including safe access for working at height	1.25					1.25
	Public Toilets, High Street, Ongar						
14/068	Jet through foul water drainage system	0.15	0.15	0.15	0.15	0.15	0.75
14/069	Prepare and redecorate all timber and metalwork surfaces	1.50				1.50	3.00
14/070	Prepare and redecorate ceilings	1.00				1.00	2.00
15/028	Remove failing electric security releases (automatically lock doors 'out of hours') to entrance		1.50				1.50
	Industrial Estates						
	Brooker Road Industrial Estate, Waltham Abbey						

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14/025	Environmental maintenance	2.80	2.80	2.80	2.80	2.80	14.00
15/030	Watercourse maintenance (addition to programme)		1.50	1.50	1.50	1.50	6.00
14/026	Patch repair and white line lower end car park	4.75	4.75				9.50
	Oakwood Hill Industrial Estate Workshop Units, Loughton						
14/027	Environmental maintenance	1.50	1.50	1.50	1.50	1.50	7.50
15/034	Clearance of drainage gullies / channels and joint sealing		1.00			1.00	2.00
15/033	Redecoration of timberwork and metal walkway		4.50			4.50	9.00
	Sports Centres						
15/075	Detailed condition survey of the 4 Leisure Facilities		49.20				49.20
	Epping Sports Centre, Epping (external & structural)						
14/046	Drainage jetting	0.75	0.75	0.75	0.75	0.75	3.75
16/040	Decorations including minor repairs			2.50			2.50
18/052	Redecoration of fire escape stairs and provision of anti slip finish					1.50	1.50
18/053	Replace any timber doors/ windows / cladding etc?					3.00	3.00
14/047	Overhaul/repair zinc wall cladding	1.75				1.75	3.50
	Loughton Leisure Centre, Loughton (external & structural)						
14/039	Overhaul roof upstands, flashings, details and fixings	4.00		4.00		4.00	12.00
15/039	External decorative preservative treatment to exposed sections of glulam beams		5.00			5.00	10.00
14/045	Drainage jetting	0.75	0.75	0.75	0.75	0.75	3.75
14/041	Fire damper repairs	7.00					
15/041	Clean and restore stained blockwork and reconstituted stone including safe access for working at height		7.00				7.00
15/037	Redecorate railings to yard/access road		1.20			1.20	2.40
15/038	Redecorate steel columns, beams and tie bars above main entrance		2.80			2.80	5.60
15/040	Renew perished movement joints to wall and around penetrations into building		5.25				5.25
16/043	Apply preservative treatment to windows and doors of Octagon building			1.00			1.00
	Ongar Leisure Centre, Ongar (external & structural)						
16/045	Isolated lamp replacements to car park street lighting			0.50		0.50	1.00
14/048	Clear all gullies and jet through surface water drains to yards, car parks and walkways	1.75	1.75	1.75	1.75	1.75	8.75
15/044	Patching/Repairs of roof copings, Movement and Joints		4.50		4.50		9.00
14/049	Service and clean streetlights and replace lamps	1.50			1.50		3.00
14/050	Apply preservative treatment to windows, doors and cladding	3.75			3.75		7.50
15/043	Lamp replacements to street lights		0.50				0.50

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15/045	Reline markings to car park		4.25				4.25
	Waltham Abbey Swimming Pool, Waltham Abbey (external & structural)						
14/044	External redecoration of entrance wall	0.50	0.50	0.50	0.50	0.50	2.50
14/045	Drainage jetting	0.75	0.75	0.75	0.75	0.75	3.75
14/042	Upgrading of footpath from rear fire exits	3.00					3.00
14/043	Preservative treatment to fences and gates	2.75				2.75	5.50
15/048	Redecorate previously decorated surfaces, fascias, soffits, timber and metalwork		5.75				5.75
	Limes Centre (Internal)						
15/049	Knock through wall between 2 halls storage cupboards		2.50				2.50
	Council Owned Shopping Parades Borders Lane, Loughton (58 to 76)						
14/072	Drainage Jetting	0.75	0.75	0.75	0.75	0.75	3.75
14/073	Environmental maintenance	0.80	0.80	0.80	0.80	0.80	4.00
14/071	Partial repoint of brick wall enclosing rear yards including minor repairs as necessary	4.00					4.00
14/074	External redecoration of extensions and exposed low level timber and metalwork to rear of	2.50		2.50		2.50	7.50
15/052	Clean and change lamps to wall mounted fittings		0.50			0.50	1.00
	Hillhouse, Waltham Abbey (1 to 12)						
14/075	Clear all gullies and jet through surface water drains to yards, car park and walkways	0.50	0.50	0.50	0.50	0.50	2.50
	Limes Avenue, Chigwell (548 to 562 including covered walkway and common areas)						
14/076	Pressure washing and general maintenance of undercover paved areas and environmental	2.50	2.50	2.50	2.50	2.50	12.50
14/077	Clear all gullies and jet through foul and surface water drains to yard, car park and	0.75	0.75	0.75	0.75	0.75	3.75
18/072	Re-line mark faded parking bays and symbols to car park					0.50	0.50
14/078	Redecoration of walls, ceilings gates and railings to undercover walkway	2.00		2.00		2.00	6.00
14/079	Clean and change lamps under canopy	0.50				0.50	1.00
15/056	Carry out repairs to flat roof including fascias, soffits and edge trims		3.00			3.00	6.00
	Loughton Way, Buckhurst Hill (142 to 164)						
14/080	Environmental maintenance	0.40	0.40	0.40	0.40	0.40	2.00
15/058	Preservative treatment to fences and gates		2.00			2.00	4.00
	Lower Queens Road, Buckhurst Hill (1, 4, 5 & 8)						
14/081	Redecoration of walls, ceilings and metalwork to undercover walkway and railings to side of parade	0.80		0.80		0.80	2.40
15/059	Clean and change lamps to wall and ceiling mounted light fittings		0.50				0.50
	Market Square, Waltham Abbey (15 to 19)						

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14/082	Clear all gullies and jet through surface water and foul drains to yard and paved areas	0.40	0.40	0.40	0.40	0.40	2.00
14/083	Clean and change lamps under canopy	1.75					1.75
	Parklands Coopersale (28 to 31)						
14/084	Clear all gullies and jet through surface water drains to yard and paved areas	0.25	0.25	0.25	0.25	0.25	1.25
14/085	Environmental maintenance	0.30	0.30	0.30	0.30	0.30	1.50
15/064	Clean and change lamps under canopy and to floodlights		0.40				0.40
16/060	Redecoration of front canopy and common areas			4.75			4.75
	Pyrles Lane, Loughton (34 to 52)						
14/086	Preservative treatment to fences and gates and redecoration of garage doors	3.00				3.00	6.00
14/096	Overlay cracked asphalt roof to rear extensions		4.40				4.40
	Roundhills, Waltham Abbey (74 to 82)						
18/083	Re-line mark faded parking bays and symbols to car park					0.50	0.50
14/087	Clean and change lamps under canopy, end floodlight and yard lighting	0.60				0.60	1.20
15/066	Redecoration of front canopy, staircase elevation, bollards and barriers		2.50				2.50
	The Broadway, Loughton (11 to 73 & 12 to 82)						
14/088	Environmental Maintenance	2.25	2.25	2.25	2.25	2.25	11.25
15/067	Upgrade of undercover walkway, balcony fascias and tiled frontage		17.00				
	The Street, High Ongar (48 & 50)						
14/089	Decoration, including minor overhaul of roof and anti-slip coating to stairs	6.25					6.25
	Upshire Road, Waltham Abbey (113 to 123)						
18/086	Preservative treatment to fences and gates					1.00	1.00
	83 Loughton Way, Buckhurst Hill, Dentist Surgery						
14/090	Partial repointing of external walls and external redecoration including safe access for	3.25					
	General Improvement Areas						
	Alfred Road, Buckhurst Hill						
14/091	Environmental maintenance	1.50	1.50	1.50	1.50	1.50	7.50
14/092	Clear all gullies and jet through surface water drains to road areas	0.50	0.50	0.50	0.50	0.50	2.50
15/070	Carry out isolated repairs to close boarded timber fences and apply preservative treatment (section to Alfred Rd)		5.00	5.00			10.00
16/069	Carry out isolated repairs to Private Road and Unregulated Parking Area (section to Alfred Rd)			1.00			1.00
	Woollard Street, Waltham Abbey						
14/093	Environmental maintenance	0.50	0.50	0.50	0.50	0.50	2.50
	Chigwell Row Recreation Ground						
16/066	Renewal of timber kick boards to court areas and replacement of 2 No timber gates and			5.00			5.00

